

Vacant Building and Builders Risk Binding Best Practices

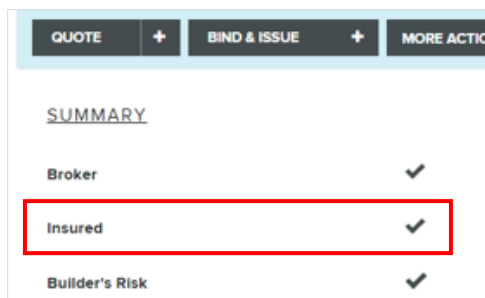
If you have Vacant Building or Builders Risk business, you can self-service bind if:

1. The submission is in quoted status
2. No changes need to be made on the quote
3. Effective date is the same day or future date

To make binding online as easy as possible we would like to share answers to our most commonly asked questions.

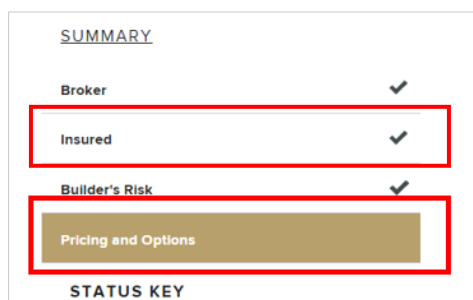
Not able to Bind:

1. Ensure that the submission is not checked out by another user.
2. No bind button – Check to make sure the submission is in quote status.
3. For Builders Risk – If the builder information is not complete or it does not say “builder known” you will not be allowed to bind.
 - a. Go back to insured tab and double check builder information.



Changing the effective date:

1. You can change the effective date from the insured tab on the left-side of the screen.
2. Scroll about halfway down the page under the “Policy Details Insured” header.
3. You can then navigate back to the pricing and options tab on the left-side of the screen for binding.



For step-by-step instructions to bind follow the directions in our [Vacant Building and Builders Risk binding guide](#). If you have changes to your submission or run into any issues please contact our underwriting team at service@distinguished.com